

Central Board of Secondary Education

“SHIKSHA KENDRA”, 2, COMMUNITY CENTRE,
PREET VIHAR, DELHI – 110092

Tender Notice

Sealed tenders are invited for A/R & M/O works in CBSE staff qtrs. at Brij Vihar, Ghaziabad (U.P) from reputed agencies which have a minimum of 5 yrs. experience and have successfully executed atleast two similar works of value Rs. 4.0 lakh each or more. Interested agencies are advised to inspect the site for proper assessment of work. An EMD amounting Rs. 30,000/- in the form of Fixed Deposit Receipt/ Demand Draft of Scheduled Bank issued in f/o the Secretary CBSE, Delhi, must be attached with the tender alongwith following documents:-

- a) Registration with DVAT
- b) Registration with Service Tax

Tenders can be purchased from the Syndicate Bank, CBSE Bldg., Preet Vihar, Delhi-110092 on any working day between 10.00 AM to 1.00 PM against payment of Rs. 500/- in cash. Tender can also be down loaded from our website www.cbse.nic.in. In case of downloading, the agency shall be required to enclose a DD/BD of value Rs. 500/- as cost of tender along with the tender documents. The tenders complete in all respect must be dropped in the tender-box placed at Reception Hall. Shiksha Kendra, Preet Vihar on or before **07.12.2011 upto 2.00PM**. Incomplete & conditional tenders shall be summarily rejected. The Secretary, CBSE reserves the right to reject any or all the tenders without assigning any reason thereof.

JOINT SECRETARY (A&L)

केंद्रीय माध्यमिक शिक्षा बोर्ड

शिक्षा केंद्र, २, सामुदायिक केंद्र, प्रीत विहार, दिल्ली-११००६२

निविदा सूचना

केन्द्रीय माध्यमिक शिक्षा बोर्ड स्टाफ क्वार्टर्स, बृज विहार, गाजियाबाद (उ.प्र.) के वार्षिक अनुरक्षण हेतु प्रतिष्ठित एजेंसियों जिन्हें पांच वर्ष का अनुभव हो एवम् इसी प्रकार के कम से कम दो(२) कार्य जिनका मूल्य रू०४.०० लाख या अधिक हो, से मुहरबंद निविदाएं आमंत्रित की जाती हैं। इच्छुक निविदाकारों को कार्य के उचित मूल्यांकन हेतु साईट निरीक्षण का परामर्श दिया जाता है। निविदा के साथ धरोहर राशि रू० ३०,०००/- जो सचिव, केमाशिबो के पक्ष में राष्ट्रीयकृत बैंक द्वारा जारी आवधिक जमा रसीद/डीडी के अलावा डी वेट व सर्विस टैक्स पंजीकरण दस्तावेज भी लगाने अनिवार्य हैं।

निविदा प्रपत्र सिंडिकेट बैंक, केमाशिबो भवन, प्रीत विहार-६२ से रू० ५००/- का नकद भुगतान कर सभी कार्य दिवसों में प्रातः १०.०० बजे से अपराह्न १.०० बजे तक प्राप्त किये जा सकते हैं अन्यथा बोर्ड की वेबसाइट www.cbse.nic.in से भी डाउन लोड किये जा सकते हैं। डाउन लोडिंग की स्थिति में निविदा के साथ रू० ५००/- का डी.डी. संलग्न करना होगा। भरे हुये निविदा स्वागत-कक्ष शिक्षा केन्द्र, प्रीत विहार में रखी निविदा पेटी में ७.१२.२०११ अपराह्न २.०० बजे तक अवश्य डाल दिये जायें। अधूरे व सशर्त निविदाएं तत्काल निरस्त मानी जायेंगी। सचिव, केमाशिबो सभी अथवा किसी भी निविदा को बिना कारण बताये निरस्त करने हेतु अधिकृत है।

संयुक्त सचिव(प्रशा. एवं विधि)

CENTRAL BOARD OF SECONDARY EDUCATION

Preet Vihar, Delhi-110092

Tender form No.....

Last date of submission: 07/12/2011 Upto 2:00 p.m.

Note : : Tenderer must read the Instructions
Instructions to the Tenderers : before filling the particulars in this part.

1. Credentials of the Tenderers

1.1 Name of the Agency with

Regn. No.

1.2 Office Address and

Tel. No.

1.3 Name(s) of the Proprietor/

Partners/ Directors

1.4 WCT/ VAT/ CST No.

1.5 PAN No.

(with documentary evidence)

1.6 Annual turnover during last three years

(2008-09, 2009-10, 2010-2011)

(supported with documentary evidence.....)

2. Past Experience (preferable last three years).....

With all necessary documentary evidence.....

Such as copy of work order/PO etc.

SL. Nos.	Year	Name of the Organization	Cost of the work (executed)	Officers Concd. In the Organization with T.No.	Period From
01.	2008-2009				
02.	2009-2010				
03.	2010-2011				

2.2 Has the firm been ever debarred/Black Listed by any organization?

2.3 The organizational set-up including Technical infrastructure/staff strength

in all the categories.

If 'Yes' the details thereof.

2.4 Similar work in hand at Delhi/NCR and near- by cities

2.5 Particulars of Demand Draft paid as Earnest Money :

2.6 Anticipated Cost of Work : Rs. 12.31 lakh

Amount : Rs. 30,000/-
DD NO. :

Issuing Bank with date of issue :

(Signature of the tenderer)
With complete address and seal

Tel. No. :
Mobile No.:
Place :
Date :

CENTRAL BOARD OF SECONDARY EDUCATION

Preet Vihar, Delhi-110092

INSTRUCTIONS TO THE TENDERERS

1. The tenderers must study the tender documents minutely.
2. Incomplete and conditional tenders (means any extra condition put-in by tenderer other than laid down in this tender) shall be summarily rejected without assigning any reason.
3. Rates are to be quoted in words and figures without any cutting/overwriting. If there is difference in words and numbers, lowest will be accepted.
4. Any additional information required by CBSE in respect of the tender/past works shall be submitted by the tenderers within three working days, failing which the offer shall not be entertained and will be summarily rejected.
5. Tenders received without EMD of Rs. 30,000/- in the form of a DD/BD shall be summarily rejected.
6. Experience documents must be attested through a Gazetted Officer.

NAME OF WORK : A/R & M/O in CBSE Staff Quarters Brij Vihar, (Ghaziabad)

Sl. No.	Description of Work	Unit	Rate
1.	A/R & M/O of staff qtrs. situated Brij Vihar, Ghaziabad i. Civil Works DSR2007 ii. Electrical Works DSR 2007 for a period of one year	Percentage above or below DSR2007	

**Sign. of the Prop./Manager
With Seal**

TERMS & CONDITIONS

1. Work shall be executed as per CPWD specifications and as per directions of the Engineer Incharge.
2. The duration of work would be one year.
3. The work shall be executed as per Complaint Register. Complaints of minor nature needs to be attended on the same day and complaints pertaining to masonry should be attended within 7 days.
4. Complaints pertaining to bursting of water supply pipe and electrical breakdown need to be attended within 4-6 hrs.
5. Running Bill would be paid every two months.
6. Measurements shall be done by the Contractor and checked by the JE (Civil). Work completion report of allottees are to be obtained by the Agency for Payment.
7. Items which are not covered under DSR would be paid on Market/Analyzed rates.
8. Space for storage would be provided to the Agency.
9. A sum of Rs. 30,000/- shall be deposited as security by the agency within 15 days after the award of work.
10. If the complaint is not attended within 7 days, the work shall got executed at the risk and cost of the Agency.
11. The agency which is awarded the work shall have to execute an agreement.
12. He workers deployed by the agency shall be polite, courteous and well behaved.
13. The agency shall provide uniform for the staff on duty.
14. Dismantled material shall be returned to the Board.
15. The Board can discontinue the contract at any time, if the performance is found unsatisfactory.
16. No T&P shall be supplied by the Board.
17. The Bio-data of the technicians deputed on duty shall be submitted. The antecedents of the workers must be got verified through the Police.
18. The agency shall ensure that none of his staff associates in unlawful activities.
19. The agency shall be solely responsible for any damage/loss to the Board's property/equipments.
20. The agency shall ensure that the wages and other benefits to the workmen are paid according to minimum wages and other benefits prescribed by the Govt. of U.P.
21. Workmen once posted shall be changed with prior permission of the Board.
22. The workmen must be experienced and qualified to undertake the repair work and must have atleast 5 years experience in the field.
23. In case of any dispute, Chairman, CBSE shall be the sole Arbitrator and his decision shall be binding on CBSE and the Agency.
24. If any legal dispute arises pertaining to this contract, the courts of Delhi will have jurisdiction over all the disputes.

